YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SAS SNDP Yogam College Konni
• Name of the Head of the institution	Dr. Kishor Kumar BS
• Designation	Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	8281419820
• Mobile no	9605060199
• Registered e-mail	sassndpyogamcollege@gmail.com
• Alternate e-mail	sasiqac@gmail.com
• Address	Post Box No.16, Konni
• City/Town	Pathanamthitta
• State/UT	Kerala
• Pin Code	689691
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

	• Name of the Affiliating University	**Mahatma Gandhi University**
	• Name of the IQAC Coordinator	**Dr. Sona A**
	• Phone No.	**9074697036**
	• Alternate phone No.	**8547009820**
	• Mobile	**9400630559**
	• IQAC e-mail address	**sasiqac@gmail.com**
	• Alternate Email address	**bijusona442@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	https://sascollegekonni.in/home/subtabpage/240
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	www.sascollegekonni.in

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**A**	**3.18**	**2022**	**14/06/2022**	**13/06/2027**

6.Date of Establishment of IQAC	**10/03/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
RUSA	**New Building Construction**	**RUSA**	**2021-2022**	**7558635**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	**3**

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

• If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Assessment and Accreditation Process completed Certificate program conducted Orientation Program conducted for first year students - PRARAMBH 2021 Infrastructure facilities and library management system strengthened

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Second cycle of Assessment and Accreditation Process - IIQA, SSR, DVV	**Submitted IIQA, SSR, DVV Clarification; PTV and accredited with A grade in June 2022**
Action Plan and Academic Calendar	**Action Plan and Academic Calendar prepared**
Strengthening ICT facilities	**ICT facilities strengthened**
Induction Program for first year students	**Organized orientation program for first year students**
Curriculum feedback for the year 2021-2022	**Feedback on Curriculum collected and analyzed**

13.Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	03/01/2022

15.Multidisciplinary / interdisciplinary

Program M.Sc. Biotechnology is interdisciplinary.

16.Academic bank of credits (ABC):

NEP is not yet implemented.

17.Skill development:

Skill development programs are conducted.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Teaching is Bilingual - English and Malayalam

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

OBE: Syllabus designed by the University defines program outcome and program specific outcome. Questions are generated from question bank based on Revised Blooms Taxonomy.

20.Distance education/online education:

Nil

Extended Profile

1.Programme

1.1   **239**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **738**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **234**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **305**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **44**

Number of full time teachers during the year

File Description	Documents
Data Template	[View File](#)

3.2   **32**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**239**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**738**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**234**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**305**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**44**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**32**

File Description	Documents
Data Template	<u>View File</u>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**23**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**48.93559**
4.3 Total number of computers on campus for academic purposes	**103**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic council comprising of Principal, HODs and IQAC takes the responsibility of effective curriculum delivery and planning curriculum enhancement programs through well-structured academic calendar to include various curricular and co-curricular activities like bridging the gap with industry expectations, skill development and value addition programs and faculty training.

Orientation Programme is conducted for the freshersto provide an insight to the curriculum. Time-Table Committee prepares a master timetable at the college as well as department level that includes Bridge courses, slots for core papers, elective papers, soft skills, seminars, guest- lectures, Mentor-Mentee activity, and Remedial classes of various departments. Teaching plan, Teaching schedule, Teacher's diary is reviewed periodically.Different Pedagogy in teaching such as blended lecture methods, participative, experiential learning, ICT, Computer Based Learning, Self Directed Learning apart from Chalk and Talk are

adopted in curriculum delivery. Two internal assessments in a semester keep the students abreast of the subject, making their continuous learning process easy and stress-free. The Institution has a well-equipped Library with reference books, journals e-learning resources and newspapers thus provide vast resources related to academics and competitive exams. Feedback on curriculum is collected, analyzed, and communicated to the University to upgrade the curriculum based on past experiences.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam Continuous Internal Evaluation process:

1. Announcement of overall structure schedule of CIE

2. Setting of Question papers:

3. Conduct of Internal Assessment Test:

4. Dissemination of IA marks:

5. Action is taken for the improvement of student performance Mentors/Class Teachers identify the slow learners based on the IA marks and classroom dynamics and meet the Mentees to motivate and encourage them to make more efforts in their studies thus aiding them to get a better percentage in the university examination.

6. Submitting IA marks to University: Departments prepare a consolidated IA marks list to be uploaded in the university portal before the commencement of theory exams after verifying the same with the respective subject teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

71

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is affiliated to Mahatma Gandhi University and the curriculum involves essential components of environmental awareness and awareness on human rights in UG programmes. The PG Programme Biotechnology has courses dealing with environmental deterioration and conservation in detail. PG programmes in Physics, Computer Science and Commerce also cover elements on global environmental issues, Intellectual Property Rights etc. This is further enriched by suitable activities conducted by the college.

Many events are organised on gender sensitisation, environmental issues and human rights to shape a new generation alive to the issues and solutions associated with this. Various clubs of the college adopt appropriate measures to fulfil this.

The Women cell of the college focus on the empowerment of women students which in turn empowers the society. In a modern society

women have to play multiple roles and they should be equipped for that. With this aim many awareness programmes like workshops, seminars, debates etc are organised. Both male and female students should be aware of the marginalisation faced by women and they should be sensitive to the transgender issues.

Women's day is celebrated with different activities in which students get opportunities to interact with experts, social workers, poets etc. Programmes on gender sensitisation, personality development, women's rights were organised.

Ozone day, Science day etc were observed to signify the corresponding themes.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

293

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sascollegekonni.in/home/tabpage/223
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	[https://sascollegekonni.in/home/tabpage/223](#)

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

278

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

285

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The admission procedure is empowered through the Centralised Allotment Process (CAP) of the University on a merit basis. Transparency is ensured. Assessment of Learning Levels

- Induction Programme
- Scrutiny of students' data
- First Internal Assessment Test
- Achievement in curriculum-related activities
- Feedback of mentors
- Involvement in the ventures of diverse clubs and cells
- Performance in assignments
- Problem-solving skills
- Group discussions
- Peer teaching
- Competence in English language

Strategies for Advanced Learners

- Scholarly motivation and guidance under Kerala Government-sponsored WWS and SSP
- Counsel and orientation to sign up online courses
- Dissemination of merit scholarships, cash awards, laurels, accolades, and other recognitions.
- Rrepresent the college in intercollegiate, state & national competitions to showcase their talents.
- Association in peer teaching to savor the benefits of collaborative learning.
- Participation in national and international seminars and workshops
- Career Guidance and Placement Cell
- Interaction with erudite scholars
- Training sessions and pep talks galvanize advanced learners

Strategies for Slow Learners

- The college embraces a mentoring system i
- Remedial classes
- Bridge courses .
- Participative learning and collaborative learning modes
- Learning components have been simplified.
- Soft skill-enhancing programs are conducted frequently
- Learners are motivated to engage in various clubs
- Group assignments and projects are assigned to slow learners.
- Tutorial sessions
- Personal counseling

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
738	44

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning ecosystem of the institution is conducive to facilitate and streamline the learning levels of students fixing them at the center.

Experiential learning

- **ICT empowered peer teaching, seminar presentations, assignments,quizzes etc**
- **Training in vocational subjects like organic farming, mushroom cultivation, vermicomposting**
- **Students create PowerPoint presentations, video lectures, posters, mind maps,etc**
- **Learners are dispensed with ample practical sessions in the use of scientific apparatus and accessories for demonstrative learning purposes.**
- **Practical sessions in water quality tests, soil tests, blood tests, first aid, etc**
- **Hands-on training sessions are imparted to students**
- **The girl students are sensitized to feminine problems**
- **Some portions of the syllabus is retained for the students to learn by themselves.**
- **Intellectual pursuit is made more dynamic by indulging in authentic research and self-reliant learning methods.**
- **Industrial visits and field trips**
- **Cooperative learning system**

Problem Solving

- **Case-study method**
- **Project-based learning**
- **Exhibitions confer an opportunity to come up with innovative methods**
- **Soft skill development programs by illustrious trainers foster the problem-solving skills of scholars.**
- **Skill enrichment programs**
- **Participation and paper presentation of students in National and International conferences.**
- **Enrollment of students in Additional Skill Acquisition Programme, initiated by Kerala Higher Education**
- **The institution is a local chapter of NPTEL.**

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://sascollegekonni.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute consciously offers prime priority in blending innovative and creative practices into the teaching-learning process to augment the quality of education. The envisioned policy to advocate MOOCs is crystallized by the NPTEL local chapter of the institution. Every core department offers an open course to promote interdisciplinary studies

Various innovative state-of-the-art ICT blended teaching approaches followed are

- **Google Classrooms, Google Meet, Zoom, TeachMint learning app, Google slides, Google forms, Google docs, PowerPoint Slides, Youtube videos: The faculty members extensively work with these e-learning platforms and tools to deliver the course content effectively. Teachers formulate course outcomes, create lessons, manage courses, and interact with other teachers and students using this platform.**
- **Digital library ventilates online content to the entire college community and provides access to e-books, e-journals, and databases.**
- **Authorize access to subscription-based journals from**

prestigious sources.

- Project-based learning- All final year students have to accomplish an academic project at the end of their last semester.
- The management skills of the Department of Business Administration students are enhanced by conducting entrepreneurship programs, case studies, mini- projects, and the like.
- Exhibitions and poster presentations and satellite departments as part of the observance of important days are cardinal features of the college

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

540

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Internal Evaluation Peer Committee: The college has constituted a peercommittee to monitor and coordinate the continuous internal evaluation processsoon after the introduction of CBCS. The committee is entrusted with the tasks of collection, sorting, and security of question papers.**
- **Syllabus and Schedule: The syllabus of the exam is announced well in advance before the examination. The dates of the same are published in the college handbook and are also intimated to the students through the public address system, college website, and college notice boards.**
- **Internal Evaluation Coordinator: The internal evaluation coordinator ensures that the internal exam results are duly signed by the mentors,HoDs, and the Principal before uploading them to the University portal.**
- **CCTV Surveillance: As per the directives of the High Court of Kerala, CCTVsare installed in the examination halls to ensure absolute transparency in the conduct of examinations.**
- **Three Tier Grievance Redressal Mechanism: Any grievances relating to the conduct of examinations or valuation of answer scripts may be reported to the concerned teacher and further to the tutor, HoD, and Principal.**
- **Supplementary Examinations: If students could not attend the scheduled testsdue to genuine reasons, they can appear for supplementary examinations.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sascollegekonni.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institution maintains a three-tier Grievance Redressal Mechanism with two levels at the college itself and the third higher level at the University. Mostly the grievances are redressed at the college levels with the effective and timely intervention of the internal evaluation coordinator, mentor, HoD, and the Principal.

Level 1 Department Level

- The department-level committee is chaired by the Head of the Department, mentor, and the teacher in charge as members
- While distributing the valued answer scripts the students can scrutinize their answer scripts in the presence of their subject teachers. It ensures transparency and reliability of the evaluation process.
- If needed the answer script is revalued by the faculty in the presence of the complainant.
- Corrections are made by the respective faculty member in case of any discrepancy in the marks awarded.
- A progress report of internal examination is shared with the parents during the open house meetings. During interaction with parents, the teachers better understand student's strengths, needs, behaviors, and learning styles.
- Fairness and impartiality in Internal Evaluation are the key indicators in the criterion in online evaluation too.

Level 2: College Level

- A student can approach the higher level only if his grievance is not redressed at the lower level.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sascollegekonni.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

On the successful completion of a specific course/ program, Programme Outcome (PO), Programme Specific Outcome (PSOs), and Course Outcomes (COs) are the basic concepts, knowledge, and skills acquired by the students. This set of skills enables mentees to face the challenges in the corporate world, enhancing their employability skills and adapt themselves to the corporate culture with ease once they are employed.

Communication to the Teachers

- M G University introduced Outcome-Based Education (OBE) as the new curriculum for UG programs in 2017. Since then it has been functional in college under the active instruction

of IQAC.

- Each department prepares Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) based on the learning objectives mentioned in the university syllabus
- . Each department designs multiple execution methods in consultation with the subject faculty for the proper realization of the Course Outcomes (COs)
- The mentors make certain that each student has awareness regarding the syllabus, POs, PSOs, and COs.
- The progress and performance of students are regularly monitored and documented using several assessment tools .
- For PG programs, OBE workshops are organized by the University during curriculum revision and they enlighten the faculty to get a specific outlook concerning the different learning outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sascollegekonni.in/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution initiates mandatory measures to evaluate the level of attainment of Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The college follows the assessment strategies directed by the University.

Procedures for Assessing the Attainment of Outcomes

- Defining COs, POs, and PSOs: Measurement of attainment level of outcomes begins with formally defining the Program Outcomes, Program Specific Outcomes, and Course Outcomes.
- Direct assessment tools (COs): Course outcomes are evaluated directly based on the progress and performance of each student in his internal and external evaluation on 20: 80 proportions.
- The internal examinations are scheduled as per the guidelines in the University calendar at the beginning of each semester. Formative assessments including practical examinations and viva-voce are conducted by the University. While setting the question papers for internal exams, every

question is thoughtfully set to match with the related
levels of Bloom's Taxonomy [remembering-understanding-
applying-analysing-evaluating-creating] of learning

- Direct Attainment (POs and PSOs): Direct attainment of
  program outcomes and program-specific outcomes are
  identified based on the attainment of cognitive levels of
  course outcomes with program outcomes and program-specific
  outcomes. Regular class tests, assignments, seminars,
  projects, and surveys are given to UG and PG students
  respectively. Result analysis is done after every semester
  at the department level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sascollegekonni.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sascollegekonni.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sascollegekonni.in/home/tabpage/228

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	<u>View File</u>
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An innovative environment is emerged in the college through the effective implementation of events which promote the intention. Additional skill-acquiring programmes, training and collaborative activities are in pace with academic programmes. The college is a local chapter of NPTEL, the National Programme on Technology Enhanced Learning. Students and teachers utilize this for acquiring additional skills and knowledge. Training for competitive examinations and career orientation programmes are regularly organized. Entrepreneurship guidance is given to students through different programmes. Students from different departments are selected for the Young Investigators Program (YIP), Kerala State Council for Science, Technology and environment to bring out the commercialization of research ideas.

Department of Computer science conducts training on IoT (Internet of Things) and to instigate this a full-fledged lab is designed. Workshops are being conducted using the facilities of this lab on different aspects of information technology. As part of innovative ideas, our MSc students developed a "Toilet Exposure: Identification of Cleanliness in Public Toilets Using IoT" .Using microcontrollers and various sensors, new novel technologies have been built based on the internet of things concept in this article to monitor the cleanliness of public toilets and to show the status to both users and the appropriate authority/person in charge.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	[View File]()
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File]()

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://sascollegekonni.in/home/tabpage/226
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]()
Any additional information	[View File]()

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

17

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Nil

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

125

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	<u>View File</u>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is situated on top of the Sahodaragiri Hill, a picturesque campus amidst the beautiful landscape of nature. An eco-friendly atmosphere is maintained in and around the campus.

This College meets the requirements of quality education in all aspects of the academic and associated fields. All the activities in the campus are organized by ensuring green protocol. The college offers 4 UG and 5 PG programmes. The College has a total strength of 837 students. There are 8 teaching departments, 22 classrooms, 6 laboratories, 2 computer labs, one museum, one mini seminar hall, one multi-purpose hall, one central library, outdoor play grounds, cafeteria, and one security room to support the entire academic needs of UG and PG programmes. All teaching departments have separate HOD cabins. All classrooms are well ventilated, furnished with white boards with adequate furniture. The classrooms, equipped with CCTV facilities, serve as examination halls. Separate rooms are allotted for IQAC, NCC, NSS, chief examiner's office, counselling cell, physical education and career guidance. All departments have smart classrooms equipped with computers, smart boards, printers and Wi-Fi facilities. There are 16 ICT enabled rooms including classrooms and seminar hall.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college gives equal importance to both academic and non-academic activities.

Institution aims for an integrated development of students adhering to the physical, emotional, psychological and cognitive aspects. In view with this objective the college offers various facilities for sports and cultural activities along with providing provisions for yoga and meditation. As outdoor facilities there are basketball ground, tennis court, and badminton court. Indoor facilities include table tennis board, carroms board and chess boards. The department of physical education of the college co-ordinate all the sports related activities. The department is thus entrusted with the responsibility to conduct sports-based competitions, sports day celebration and provide sufficient support to students to participate in inter collegiate, inter university and various other sports competitions. Interested and talented students are given proper training after the selection trials to participate in the intra college, inter college, and

university level competitions.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48.93559

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college provides reader friendly environment

and best learning experience. The central library caters to the need of the entire student community, research scholars and staff, both teaching and non-teaching, of the college. The library functions from 9 am to 4.30 pm on all working days including Saturdays and also during vacations. Library system is reviewed by the Advisory committee which recommends suggestions.

The library possesses a collection of 7768 books, 2 journals, 26 periodicals, and 7 newspapers kept in an organized manner and displayed in the library. In addition, the library has a separate collection of books for competitive examinations.

All the functions of the library have been automated using CampusNET ERP Software developed by Infoweavers in technical support with NetSoft inc. Chicago, USA. The modules of the software are acquisition, data entry, circulation and stock verification. Searching and retrieving books are made fast and easy by using computerized catalogue service, providing bibliographical information about the documents and its availability in the library. The library uses barcode technology for speedy issue/return operations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the A. Any 4 or more of the above **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-

journals during the year (INR in Lakhs)

0.653

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-functioning IT infrastructure spread over departments, administrative sections, library, Principal's chamber, IQAC room, computer labs and seminar hall. These facilities are well managed and updated in accordance with the requirements of the students, teachers and administrative sections. The college improves the bandwidth from time to time, upgrades hardware, service providers and fibre networks.

The college has 95 computers for students. The entire IT System of the college includes i3 processors or Dual Core, 4 GB RAM, 500 GB HDD, Windows 7 or above. The main computer lab allows access for teachers and students. The power supply in the computer labs, office, IQAC room and some classrooms are protected with 25 KVA UPS and 6.5 KVA solar inverters.

All departments maintain essential IT infrastructure like computers and printers. Besides these, departments also maintain

ICT facilities including LCD projector, WiFi/LAN connectivity and Laptop/Desktop for effective instructional transaction. Seminar hall is provided with ICT facilities. Nine classrooms and seminar hall were upgraded with smart classroom facility. The ICT facilities are protected by a dedicated UPS system. Surveillance cameras have been strategically located all over the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.6360214

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established machinery in place for maintenance of campus facilities. The college management is responsible for all the maintenance activities with support of various monitoring committees like College Council, PTA and RDC.

General Facilities

Laboratory and Classroom Facilities

ICT Facilities

Library Facilities

Sports and Games Facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

802

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	*View File*
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	*View File*

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	*View File*
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	*View File*

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	https://sascollegekonni.in/home/subtabpage/251
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	*View File*
Upload any additional information	*View File*
Details of student grievances including sexual harassment and ragging cases	*View File*

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	*View File*
Upload any additional information	*View File*
Details of student placement during the year (Data Template)	*View File*

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	*View File*
Any additional information	*View File*
Details of student progression to higher education	*View File*

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

S. A. S. S. N. D. P. Yogam College, Konni has an active College Union which is constituted each year in accordance with the University rules and regulations. The College Union is empowered

to promote student administration and facilitates student activities in the campus.

Functioning of the College Union:

- The College Union: The Chairman, Vice Chairperson(reserved for female student), General Secretary, Arts Club Secretary, Magazine Editor, Two University Union Councillors, two Lady Representatives and one representative from each batch.
- The College Union looks after all the student related activities in the campus with valuable aid and support of Staff Advisors.
- The basic principles of parliamentary democracy is imparted to the studentsthrough an election process and the office bearers are accountable to the student community for the activities conducted.

Activities carried out:

- The College Union, under the leadership of office bearers organizes activities to bring out the talents of students. The winners at the College level cultural and arts festival participate in theUniversity Union Youth festival.
- The Office bearers takes a lead role in it and provides allfacilities to our students at their venues.
- The College Magazine published by the College Union reflects the talents of students in various areas. The magazine editor is responsible for publishing the magazine in time under the supervision of Staff editors.
- Apart from the Union activities,the student involvement is ensured in activities of NCC, NSS and various cells.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/subtabpage/252
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college registered an alumni in the year 2016 with the name "STEPPING STONE" under The Travancore-Cochin cultural, literary, scientific and charitable societies act 1955 and has the register no. PTM/TC/367/2016. The Alumni Association of SAS aspires to work for a perpetual interaction and a feeling of fraternity among alumni of the college. The association also envisages to provide opportunities for interaction between past & present graduates and faculty of the college. The alumni of our college have found and will keep on finding positions in institutions of National & International repute and the association remains a platform for mutual awareness among all. Currntly Sri. Satyanarayanan S, HOD, Dept. of English holds the position of organizing secretary.

OBJECTIVES

- STEPPING STONE endeavours to promote a mutually beneficial relationship between the college and its growing worldwide community of alumni.
- STEPPING STONE proposes to provide and support alumni programmes and services, facilitate communication with alumni, and strengthen alumni bonds of fellowship and professionalassociation.
- STEPPING STONE ventures out to leverage the resources, talents, and initiatives of alumni to advise, guide, support and advocate for the Association and the college in achieving their respective missions and goals.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/subtabpage/253
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Governance Mechanism and Policies SAS SNDP Yogam College Konni is a Higher Education Institution established and run by the Corporate Management of SNDP Yogam Kollam,

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/about_mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management Response: The college adopts a decentralized system for participatory management to ensure academic and administrative efficiency at all levels. Teachers direct and coordinate academic and extracurricular activities and share administrative responsibility conforming to their seniority and experience. The

staff council is an apex body for decision making and it assists the Principal in policy formulation and its implementation. The Heads of Departments are entrusted with administrative duties related to their departments. Authority is delegated to the teaching and non-teaching staff in accordance with the assignments they are entrusted with. The institution grooms leadership at various levels starting from students. The students' union remains pivotal in guarding their interests. The class representatives, volunteers or secretaries of different clubs take the leadership in conducting their respective programmes under the guidance of the teachers in charge. Decentralized Governance The administrative staff and heads of departments assist the Principal in administrative matters for the smooth functioning of the college. The IQAC takes initiatives for quality improvement. The heads of the departments are given autonomy on matters dealing with their departments.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/subtabpage/239
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 The institutional Strategic / Perspective plan is effectively deployed Response: All the way down the line from the top management, policies have been planned and executed inconsonance with the vision of our institution. The accomplishment of vision includes improvement of academia, development of infrastructure, promotion of activities linking the community, bolstering arts and sports, conscientization of the need of pollution free environment, spiritual growth, and stimulation of vocational training. Highlights of the strategic plans accomplished and afoot: Academic. A new PG programme was sanctioned.Another PG programme got switched from self-financing to aided stream. Certificate courses were started. Conduct WWS ASAP SSP Remedial classesVocational training is given to students, enabling them to earn while they learn. Signed MOU with other institutions. Peer teaching is promoted. College is a chapter for MOOCs. Infrastructure For running self-financing programmes, a new, separate block was built. Construction of a centralized computer lab is underway. Library has been updated with more

books. A new cafeteria was built. Renovated and air conditioned the seminar hall. Fixed surveillance cameras.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://sascollegekonni.in/home/tabpage/147
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Response: Organizational Structure The college belongs to the Corporate Management of SNDP Yogam Colleges, Kollam and the Manager of the college is the General Secretary of Sree Narayana Dharma Paripalana Yogam. The SNDP Yogam council is the managing committee. There is a local Regional Development Committee to advice the Manager on matters related to each college. Our RDC has seven members including the Chairman, the Convener and the Principal of the college. The Education Secretary of SNDP Yogam is in charge of the College affairs. The head of the institution is the principal who takes the final decisions in the routine affairs of the College. On the administrative side the Principal is assisted by the college council. All the major decisions and policy changes are implemented in consultation with the Managing Board and the Staff Council.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/
Link to Organogram of the institution webpage	https://sascollegekonni.in/home/tabpage/143
Upload any additional information	[View File]()

6.2.3 - Implementation of e-governance in   B. Any 3 of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff Response: Welfare schemes initiated by the college. Ø The members of staff are offered a helping hand in meeting medical expenses in case of exigency.Ø Wi-fi facility is provided to the staff members. Ø Special casual leave is granted in case the staffers suffer from fatal diseases and undergo treatment. Ø The HEI organizes conferences, workshops, seminars and webinars for both teaching and non-teaching staff. Ø Staffers are prompted to attend refresher and orientation programmes being held at Academic Staff Colleges. Ø Teaching and administrative staff are prompted to do long-time and short time online courses. Ø College promotes orientation programmes on ICT-enabled teaching. Ø Teachers are motivated to take up major and minor projects. Ø The management encourages the teachers to register for PhD programmes. Ø Departments and college offices are provided with ample laptops, desktops, printers, scanners, and photocopiers. Ø Parking area for two and four-wheelers is provided.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Students' evaluation of teachers. IQAC has executed a system of evaluation of teachers by the students. To serve this purpose, a proforma has been drafted incorporating various parameters related to teaching and this template is mailed to the students. The students fill it out in the time stipulated. The evaluation report formulated by the IQAC is forwarded to the respective teachers.

Self-Appraisal of teachers.

The teachers fill out the self-appraisal forms provided to them pertaining to their curricular and co-curricular activities. The IQAC collects the filled-up forms. Academic Monitoring System: The Head of the Institution Teachers furnish the syllabus completion statements at the end of each semester, countersigned by the respective heads of the departments, to the principal.

Academic Monitoring System: by the Head of the Institution

Teachers furnish the syllabus completion statements at the end of each semester, counter-signed by the respective heads of the departments, to the principal. Academic Monitoring System: by the Head of the Department

Department meetings are held at the beginning and end of each semester, and after the announcement of results.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly Response: SAS SNDP Yogam College is a government aided college and hence it complies with all rules and regulations stipulated by the government. It conducts audits for all grants and funds received by the college. The Head Accountant maintains the accounts of the government funds. Statutory Audit Statutory audit of all the UGC accounts maintained at the college is done by a registered Chartered Accountant. All financial transactions and related records audited. The Head Accountant of the college maintains the accounts of the government funds. Under the ambit of the statutory audit comes all the non government funds including the management funds. External Audit Funds from the central government and state government including the grants from UGC, NAAC, RUSA, and those for WWS, SSP are audited by the Directorate of Collegiate Education to verify their utilization.The auditors verify if the utilization follows the correct procedures. The suggestions made by the team are taken into account. The Deputy Directorate of Collegiate Education, Kottayam conducts audit once in every three years. The team of auditors verifies the cash book, acquittance of teaching and administrative staff, SC. ST, OEC students, E-Grants account, Caution Deposit and Fee Receipts.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

388.9

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The chief sources of income for the HEI are from the following channels:

1. Funds and grants from the UGC, RUSA

2. Grants from the Government

3. Fees collected from students of self-financing programmes

4. Endowments and Scholarships from various agencies

5. Central/State Government funding for NSS and NCC

6. PTA

7. Fund from Management

The college has a well-organized system for the mobilization of funds. It also sees to it that the funds are properly utilized to cater to the needs of the stakeholders. The Planning Board, Building Committee, Purchase Committee, Development Committee and Library Advisory Committee are the organs of this system. At the beginning of each academic year, the requirements of the college in general and of each department are sought and analyzed and the funds are allocated accordingly. At the end of the financial year, both internal and external audits are conducted to ensure the

proper utilization of the funds. The responsibility of the financial transactions vests in the Principal and Head Accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Response: Internal Quality Assurance Cell of the college is climacteric in conceiving the ground plan for holistic education, polishing up the competencies of the students, upgrading the teaching learning process and enhancing community services. Practice 1 Certificate Courses Employability of graduates has been the topic of discussion and widespread concern all over India in the recent years. To field the question, certificate courses for students, tailored by teachers have been introduced on the campus. The curriculum for the courses has been set for a short term, but not less than thirty hours, by the teachers of each department putting their heads together. Simultaneously, the teachers were keen not to burden the students financially and this was superintended by the teachers, handling theclasses themselves. At times, they were assisted by a few alumni with laudable academic records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded

the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives) Response: The college always attaches paramount importance to the holistic development and academic outcome of each student. To this end, IQAC has initiated several measures to review teaching-learning process and has executed several reforms to evaluate the learning outcome of students. 1.Institutional Reviews Student evaluation Each department, at the commencement of every semester, deliberates and hits upon the blueprint to be deployed. As part of the continuous evaluation, tests, seminars, and assignments are given to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We have a policy to liberate the youth from all kinds of oppressions especially based on gender.

1 Safety and Security

Ours is a co-educational institution that promotes a healthy relationship between all genders.

To safeguard our women folk, girls and boys from all antisocial activities the institution has taken several measures. This includes the following:

1. Grievance Redressal cell

2. CCTV cameras at vital places

3. Women Empowerment Cell

4. Identity card

5. Uniform for students

6. Separate restroom for girls

7. Women helpline numbers displayed

2. COUNSELLING

An effective counselling system is functioning in the college to provide support to students experiencing any sort of emotional difficulty.

3. COMMON SPACES

Our institution provides co-education to develop self-esteem, mutual respect and socialization among the students. Spaces are provided in the classroom and on the campus for mutual interaction and healthy competitions. Measures taken by the College to promote gender equality through common domain include:

1. Common Canteen.

2. Playground.

3. Open spaces in the campus for interaction

4. Sports and Games.

5. Seminars and Workshops.

6. Arts and cultural Programmes.

7. Group activities in and outside the classroom.

8. Library space without segregation

File Description	Documents
Annual gender sensitization action plan	https://sascollegekonni.in/home/subtabpage/145
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sascollegekonni.in/home/subtabpage/144

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Environmental conservation is one of the major responsibilities of

every individual in the campus. Our Institute takes all measures to maintain our campus with reduced plastic usage and to remove the waste which is harmful to the environment.

Solid waste management:Waste is separated as biodegradable and non-biodegradable and segregated at source by providing separate dustbins .The plastic waste is collected and given to the "Haritha karma sena" on a regular basis. Metal and wooden waste is stored and given to authorized scrap agents for further processing. Glass bottles are reused in the laboratories. Sanitary napkins are disposed of by the napkin dispenser.

Liquid waste management :Liquid waste is generated in the campus from sewage, laboratory and canteen. Waste generated in the microbiology lab is decontaminated and disposed of properly. Liquid waste from the canteen is segregated and let out as effluent into a common drainage facility.

E-waste Management :E-waste from labs is properly collected and is given to the licensed recycler, reused wherever possible, and sold if possible.

Hazardous chemicals and radioactive substances are not being used in the college.

Rain water harvesting is done in the campus by using a tank/recharge structure with 10000 litre capacity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusivity is one of the core values on which the institution stands. College takes all efforts to contain students from different backgrounds with due respect and dignity. College follows all the norms by the University to admit students from all categories to its UG and PG programmes. College takes earnest

efforts to accommodate students from different strata and ensure that no discrimination is made on basis of caste, creed and socio economic status. Institution has students from different parts of the state.The institution has students not only from diverse backgrounds but students also with different talents, skills and abilities.

Celebrating festivals of Onam and Christmas with all its grandeur brings in a sense of oneness and love.Literary competitions in Malayalam, English, and Hindi are conducted for the students to overcome linguistic barriers. Various days of cultural and social relevance are conducted to enrich students on the broader themes.

Scholarships and free ships are also provided by College for the different sections to enable them successfully attain the goal of higher education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The staff and students of the institution are trained, guided and motivated to be good and committed citizens.

The Preamble of Indian Constitution is displayed in prominence in Institution. Legal awareness classes are provided to students to make them aware of the country's laws.The celebration of Independence day, Republic day and Gandhi Jayanthi instill a sense of patriotism and also create awareness on the sacrifice of lakhs for the motherland.Observation of Youth Day, Women's Day, Fathers Day, Mothers Day, Human Rights Day creates an awareness of the need for respecting diverse groups and ensuring their strength.Through the activities of NSS and NCC, students are moulded for serving the society and are inspired to be committed citizens of tomorrow."Vishappurahitha Konni"- serving the food to the inmates of Govt Hospital, creates a sense of caring and sharing and nurture respect for the lives of the less privileged.Social Extension activities, Blood donation camps, Medical camps helps SASians to recognize and serve the need of

different strata of society .The distribution of free masks and sanitizers during Covid -19 highlights the obligation of the stakeholders in reducing the spread of the pandemic

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sascollegekonni.in/home/subtabpage/189
Any other relevant information	https://sascollegekonni.in/home/subtabpage/187

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international days are observed to educate the academic community on issues of concern

World Environment day, world wildlife day, world Wetland day, Ozone Day are celebrated to create an awareness on need for environment conservation.

Republic Day, Independence Day, Rastriya Ekta Divas, Kargil Vijay Divas, Constitutional Day are celebrated to create national consciousness and patriotism in the minds of students.

Birth and death anniversaries of Sree Narayana Guru and Sahodaran Ayyappan are observed and celebrated in the college

World Population Day is observed to create awareness on the impact of increasing population and how the population can be turned to a resource

Human Rights Day, Youth Day, Women's Day, World Day Against Child Labour etc are observed to make students aware of the rights of various sections of society.

Onam and Christmas is celebrated with all its grandeur to inculcate sense of love, oneness and communal harmony

Alzheimer Day, Cancer Day, Rabies Day, Mental Health Day, Hepatitis Day, Aids Day and so on are observed to create awareness on various health issues, their prevention and care.

International yoga day is observed to highlight how yoga can bring peace and happiness to body and mind

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice : Sujeevanam

Objective of the practice

Swachh Bharat Abhiyan or Swachh Bharat Mission was a nation-wide campaign in India initiated by our honourable Prime Minister for the period 2014 to 2019 that aims to clean up the streets, roads and infrastructure of India's cities, smaller towns, and rural areas. In accordance with the Swachh Bharath Abhiyan, the institution also tries to keep the Campus spick and span. The Plan envisaged a periodical campus cleaning drive which had to be coordinated by the NSS Units under the supervision of the Programme Officer.It also aims to transform society through conduct of awareness campaigns and focused action in the nearby villages.

Best Practice 2

Title : "Santhwanam"

Objective of the practice

SAS College believes in the overall development of the students. The College pays special attention to inculcate values in the students at every opportunity. Snehasparsam, a unique endeavour of the College, is an extension activity aimed at reaching out to the marginalized and underprivileged.

The goal is to to empower and improve the socio-economic conditions of the marginalised people

File Description	Documents
Best practices in the Institutional website	https://sascollegekonni.in/home/subtabpage/195
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The intent of inception of this academy was to dispel the colours of the aspiring scholars of the region to go to far off places pursuing higher, professional education. Though an Arts and Science College, it offers professional UG courses such as BBA, BCA, BCom, and PG courses like MSc Computer Science and MSc Biotechnology.Since its inception, the opportunities thrown open to this educationally backward area by this college are enormous . How it influenced the socioeconomic life of this rural area can easily be judged from the achievements of our students in their career and the transformation it has made to the lives of theirs, and their families. The college is proven and content to understand that it is conducive to the needs of the most educationally economically weaker sections of our society. The rural location of the college has given it an entirely different perspective in its plan, compared to a city college. The college caters to the dreams of the poor downtrodden rural population.

The student's progression to PG programmes and then to research is good in number. Special support provided to students at risk or failure and dropout.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Academic council comprising of Principal, HODs and IQAC takes the responsibility of effective curriculum delivery and planning curriculum enhancement programs through well-structured academic calendar to include various curricular and co-curricular activities like bridging the gap with industry expectations, skill development and value addition programs and faculty training.

Orientation Programme is conducted for the freshersto provide an insight to the curriculum. Time-Table Committee prepares a master timetable at the college as well as department level that includes Bridge courses, slots for core papers, elective papers, soft skills, seminars, guest- lectures, Mentor-Mentee activity, and Remedial classes of various departments. Teaching plan, Teaching schedule, Teacher's diary is reviewed periodically.Different Pedagogy in teaching such as blended lecture methods, participative, experiential learning, ICT, Computer Based Learning, Self Directed Learning apart from Chalk and Talk are adopted in curriculum delivery. Two internal assessments in a semester keep the students abreast of the subject, making their continuous learning process easy and stress-free. The Institution has a well-equipped Library with reference books, journals e-learning resources and newspapers thus provide vast resources related to academics and competitive exams. Feedback on curriculum is collected, analyzed, and communicated to the University to upgrade the curriculum based on past experiences.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar serves as an informational tool to plan the academic activities for students, faculty, and staff of the institution. The calendar includes dates for admission, the commencement of classes, workshops, seminars, practical exams, Continuous Internal Evaluation (CIE), and University Exam Continuous Internal Evaluation process:

1. Announcement of overall structure schedule of CIE

2. Setting of Question papers:

3. Conduct of Internal Assessment Test:

4. Dissemination of IA marks:

5. Action is taken for the improvement of student performance Mentors/Class Teachers identify the slow learners based on the IA marks and classroom dynamics and meet the Mentees to motivate and encourage them to make more efforts in their studies thus aiding them to get a better percentage in the university examination.

6. Submitting IA marks to University: Departments prepare a consolidated IA marks list to be uploaded in the university portal before the commencement of theory exams after verifying the same with the respective subject teachers.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

9

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

71

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution is affiliated to Mahatma Gandhi University and the curriculum involves essential components of environmental awareness and awareness on human rights in UG programmes. The PG Programme Biotechnology has courses dealing with environmental deterioration and conservation in detail. PG programmes in Physics, Computer Science and Commerce also cover elements on global environmental issues, Intellectual Property Rights etc. This is further enriched by suitable activities conducted by the college.

Many events are organised on gender sensitisation, environmental issues and human rights to shape a new generation alive to the issues and solutions associated with this. Various clubs of the college adopt appropriate measures to fulfil this.

The Women cell of the college focus on the empowerment of women students which in turn empowers the society. In a modern society women have to play multiple roles and they should be equipped for that. With this aim many awareness programmes like workshops, seminars, debates etc are organised. Both male and female students should be aware of the marginalisation faced by women and they should be sensitive to the transgender issues.

Women's day is celebrated with different activities in which students get opportunities to interact with experts, social workers, poets etc. Programmes on gender sensitisation, personality development, women's rights were organised.

Ozone day, Science day etc were observed to signify the corresponding themes.

File Description	Documents
Any additional information	*View File*
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	*View File*

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	*View File*
Programme / Curriculum/ Syllabus of the courses	*View File*
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	*View File*
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	*View File*

1.3.3 - Number of students undertaking project work/field work/ internships

293

File Description	Documents
Any additional information	*View File*
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	*View File*

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://sascollegekonni.in/home/tabpage/223
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sascollegekonni.in/home/tabpage/223

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

278

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

285

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The admission procedure is empowered through the Centralised Allotment Process (CAP) of the University on a merit basis. Transparency is ensured. Assessment of Learning Levels

- Induction Programme
- Scrutiny of students' data
- First Internal Assessment Test
- Achievement in curriculum-related activities
- Feedback of mentors
- Involvement in the ventures of diverse clubs and cells
- Performance in assignments
- Problem-solving skills
- Group discussions
- Peer teaching
- Competence in English language

Strategies for Advanced Learners

- Scholarly motivation and guidance under Kerala Government-sponsored WWS and SSP
- Counsel and orientation to sign up online courses
- Dissemination of merit scholarships, cash awards, laurels, accolades, and other recognitions.
- Rrepresent the college in intercollegiate, state & national competitions to showcase their talents.
- Association in peer teaching to savor the benefits of collaborative learning.
- Participation in national and international seminars and workshops
- Career Guidance and Placement Cell
- Interaction with erudite scholars
- Training sessions and pep talks galvanize advanced

learners

Strategies for Slow Learners

- The college embraces a mentoring system i
- Remedial classes
- Bridge courses .
- Participative learning and collaborative learning modes
- Learning components have been simplified.
- Soft skill-enhancing programs are conducted frequently
- Learners are motivated to engage in various clubs
- Group assignments and projects are assigned to slow learners.
- Tutorial sessions
- Personal counseling

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
738	44

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning ecosystem of the institution is conducive to facilitate and streamline the learning levels of students fixing them at the center.

Experiential learning

- ICT empowered peer teaching, seminar presentations, assignments,quizzes etc
- Training in vocational subjects like organic farming,

mushroom cultivation, vermicomposting

- Students create PowerPoint presentations, video lectures, posters, mind maps,etc
- Learners are dispensed with ample practical sessions in the use of scientific apparatus and accessories for demonstrative learning purposes.
- Practical sessions in water quality tests, soil tests, blood tests, first aid, etc
- Hands-on training sessions are imparted to students
- The girl students are sensitized to feminine problems
- Some portions of the syllabus is retained for the students to learn by themselves.
- Intellectual pursuit is made more dynamic by indulging in authentic research and self-reliant learning methods.
- Industrial visits and field trips
- Cooperative learning system

Problem Solving

- Case-study method
- Project-based learning
- Exhibitions confer an opportunity to come up with innovative methods
- Soft skill development programs by illustrious trainers foster the problem-solving skills of scholars.
- Skill enrichment programs
- Participation and paper presentation of students in National and International conferences.
- Enrollment of students in Additional Skill Acquisition Programme, initiated by Kerala Higher Education
- The institution is a local chapter of NPTEL.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	https://sascollegekonni.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute consciously offers prime priority in blending innovative and creative practices into the teaching-learning process to augment the quality of education. The envisioned policy to advocate MOOCs is crystallized by the NPTEL local

chapter of the institution. Every core department offers an open course to promote interdisciplinary studies

Various innovative state-of-the-art ICT blended teaching approaches followed are

- Google Classrooms, Google Meet, Zoom, TeachMint learning app, Google slides, Google forms, Google docs, PowerPoint Slides, Youtube videos: The faculty members extensively work with these e-learning platforms and tools to deliver the course content effectively. Teachers formulate course outcomes, create lessons, manage courses, and interact with other teachers and students using this platform.
- Digital library ventilates online content to the entire college community and provides access to e-books, e-journals, and databases.
- Authorize access to subscription-based journals from prestigious sources.
- Project-based learning- All final year students have to accomplish an academic project at the end of their last semester.
- The management skills of the Department of Business Administration students are enhanced by conducting entrepreneurship programs, case studies, mini- projects, and the like.
- Exhibitions and poster presentations and satellite departments as part of the observance of important days are cardinal features of the college

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

540

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Internal Evaluation Peer Committee: The college has constituted a peercommittee to monitor and coordinate the continuous internal evaluation processsoon after the introduction of CBCS. The committee is entrusted with the tasks of collection, sorting, and security of question papers.**
- **Syllabus and Schedule: The syllabus of the exam is announced well in advance before the examination. The dates of the same are published in the college handbook and are also intimated to the students through the public address system, college website, and college notice boards.**
- **Internal Evaluation Coordinator: The internal evaluation coordinator ensures that the internal exam results are duly signed by the mentors,HoDs, and the Principal before uploading them to the University portal.**
- **CCTV Surveillance: As per the directives of the High Court of Kerala, CCTVsare installed in the examination halls to ensure absolute transparency in the conduct of examinations.**
- **Three Tier Grievance Redressal Mechanism: Any grievances relating to the conduct of examinations or valuation of answer scripts may be reported to the concerned teacher and further to the tutor, HoD, and Principal.**
- **Supplementary Examinations: If students could not attend the scheduled testsdue to genuine reasons, they can appear for supplementary examinations.**

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sascollegekonni.in/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Institution maintains a three-tier Grievance Redressal Mechanism with two levels at the college itself and the third higher level at the University. Mostly the grievances are redressed at the college levels with the effective and timely intervention of the internal evaluation coordinator, mentor, HoD, and the Principal.

Level 1 Department Level

- The department-level committee is chaired by the Head of the Department, mentor, and the teacher in charge as members
- While distributing the valued answer scripts the students can scrutinize their answer scripts in the presence of their subject teachers. It ensures transparency and reliability of the evaluation process.
- If needed the answer script is revalued by the faculty in the presence of the complainant.
- Corrections are made by the respective faculty member in case of any discrepancy in the marks awarded.
- A progress report of internal examination is shared with the parents during the open house meetings. During interaction with parents, the teachers better understand student's strengths, needs, behaviors, and learning styles.
- Fairness and impartiality in Internal Evaluation are the key indicators in the criterion in online evaluation too.

Level 2: College Level

- A student can approach the higher level only if his grievance is not redressed at the lower level.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://sascollegekonni.in/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

On the successful completion of a specific course/ program, Programme Outcome (PO), Programme Specific Outcome (PSOs), and Course Outcomes (COs) are the basic concepts, knowledge, and skills acquired by the students. This set of skills enables mentees to face the challenges in the corporate world, enhancing their employability skills and adapt themselves to the corporate culture with ease once they are employed.

Communication to the Teachers

- M G University introduced Outcome-Based Education (OBE) as the new curriculum for UG programs in 2017. Since then it has been functional in college under the active instruction of IQAC.
- Each department prepares Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) based on the learning objectives mentioned in the university syllabus
- . Each department designs multiple execution methods in consultation with the subject faculty for the proper realization of the Course Outcomes (COs)
- The mentors make certain that each student has awareness regarding the syllabus, POs, PSOs, and COs.
- The progress and performance of students are regularly monitored and documented using several assessment tools .
- For PG programs, OBE workshops are organized by the University during curriculum revision and they enlighten the faculty to get a specific outlook concerning the different learning outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://sascollegekonni.in/
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution initiates mandatory measures to evaluate the level of attainment of Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs). The college follows the assessment strategies directed by the University.

Procedures for Assessing the Attainment of Outcomes

- Defining COs, POs, and PSOs: Measurement of attainment level of outcomes begins with formally defining the Program Outcomes, Program Specific Outcomes, and Course Outcomes.
- Direct assessment tools (COs): Course outcomes are evaluated directly based on the progress and performance of each student in his internal and external evaluation on 20: 80 proportions.
- The internal examinations are scheduled as per the guidelines in the University calendar at the beginning of each semester. Formative assessments including practical examinations and viva-voce are conducted by the University. While setting the question papers for internal exams, every question is thoughtfully set to match with the related levels of Bloom's Taxonomy [remembering-understanding-applying-analysing-evaluating-creating] of learning
- Direct Attainment (POs and PSOs): Direct attainment of program outcomes and program-specific outcomes are identified based on the attainment of cognitive levels of course outcomes with program outcomes and program-specific outcomes. Regular class tests, assignments, seminars, projects, and surveys are given to UG and PG students respectively. Result analysis is done after every semester at the department level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://sascollegekonni.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

146

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://sascollegekonni.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://sascollegekonni.in/home/tabpage/228

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An innovative environment is emerged in the college through the effective implementation of events which promote the intention. Additional skill-acquiring programmes, training and collaborative activities are in pace with academic programmes. The college is a local chapter of NPTEL, the National Programme on Technology Enhanced Learning. Students and teachers utilize this for acquiring additional skills and knowledge. Training for competitive examinations and career orientation programmes are regularly organized. Entrepreneurship guidance is given to students through different programmes. Students from different departments are selected for the Young Investigators Program (YIP), Kerala State Council for Science, Technology and environment to bring out the commercialization of research ideas.

Department of Computer science conducts training on IoT (Internet of Things) and to instigate this a full-fledged lab is designed. Workshops are being conducted using the facilities of this lab on different aspects of information technology. As part of innovative ideas, our MSc students developed a "Toilet Exposure: Identification of Cleanliness in Public Toilets Using IoT" .Using microcontrollers and various sensors, new novel technologies have been built based on the internet of things concept in this article to monitor the cleanliness of public toilets and to show the status to both users and the appropriate authority/person in charge.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

3

File Description	Documents
URL to the research page on HEI website	https://sascollegekonni.in/home/tabpage/226
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

9

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and

papers in national/ international conference proceedings year wise during year

`17`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`Nil`

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

`1`

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

125

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

2

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	[View File](#)
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is situated on top of the Sahodaragiri Hill, a picturesque campus amidst the beautiful landscape of nature. An eco-friendly atmosphere is maintained in and around the campus. This College meets the requirements of quality education in all aspects of the academic and associated fields. All the activities in the campus are organized by ensuring green protocol. The college offers 4 UG and 5 PG programmes. The College has a total strength of 837 students. There are 8 teaching departments, 22 classrooms, 6 laboratories, 2 computer labs, one museum, one mini seminar hall, one multi-purpose hall, one central library, outdoor play grounds, cafeteria, and one security room to support the entire academic needs of UG

and PG programmes. All teaching departments have separate HOD
cabins. All classrooms are well ventilated, furnished with
white boards with adequate furniture. The classrooms, equipped
with CCTV facilities, serve as examination halls. Separate
rooms are allotted for IQAC, NCC, NSS, chief examiner's office,
counselling cell, physical education and career guidance. All
departments have smart classrooms equipped with computers,
smart boards, printers and Wi-Fi facilities. There are 16 ICT
enabled rooms including classrooms and seminar hall.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college gives equal importance to both academic and non-
academic activities.

Institution aims for an integrated development of students
adhering to the physical, emotional, psychological and
cognitive aspects. In view with this objective the college
offers various facilities for sports and cultural activities
along with providing provisions for yoga and meditation. As
outdoor facilities there are basketball ground, tennis court,
and badminton court. Indoor facilities include table tennis
board, carroms board and chess boards. The department of
physical education of the college co-ordinate all the sports
related activities. The department is thus entrusted with the
responsibility to conduct sports-based competitions, sports day
celebration and provide sufficient support to students to
participate in inter collegiate, inter university and various
other sports competitions. Interested and talented students are
given proper training after the selection trials to participate
in the intra college, inter college, and university level
competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

48.93559

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the college provides reader friendly environment and best learning experience. The central library caters to the

need of the entire student community, research scholars and staff, both teaching and non-teaching, of the college. The library functions from 9 am to 4.30 pm on all working days including Saturdays and also during vacations. Library system is reviewed by the Advisory committee which recommends suggestions.

The library possesses a collection of 7768 books, 2 journals, 26 periodicals, and 7 newspapers kept in an organized manner and displayed in the library. In addition, the library has a separate collection of books for competitive examinations.

All the functions of the library have been automated using CampusNET ERP Software developed by Infoweavers in technical support with NetSoft inc. Chicago, USA. The modules of the software are acquisition, data entry, circulation and stock verification. Searching and retrieving books are made fast and easy by using computerized catalogue service, providing bibliographical information about the documents and its availability in the library. The library uses barcode technology for speedy issue/return operations.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.653

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

32

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a well-functioning IT infrastructure spread over departments, administrative sections, library, Principal's chamber, IQAC room, computer labs and seminar hall. These facilities are well managed and updated in accordance with the requirements of the students, teachers and administrative sections. The college improves the bandwidth from time to time, upgrades hardware, service providers and fibre networks.

The college has 95 computers for students. The entire IT System of the college includes i3 processors or Dual Core, 4 GB RAM, 500 GB HDD, Windows 7 or above. The main computer lab allows access for teachers and students. The power supply in the computer labs, office, IQAC room and some classrooms are protected with 25 KVA UPS and 6.5 KVA solar inverters.

All departments maintain essential IT infrastructure like

computers and printers. Besides these, departments also maintain ICT facilities including LCD projector, WiFi/LAN connectivity and Laptop/Desktop for effective instructional transaction. Seminar hall is provided with ICT facilities. Nine classrooms and seminar hall were upgraded with smart classroom facility. The ICT facilities are protected by a dedicated UPS system. Surveillance cameras have been strategically located all over the campus.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

105

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0.6360214

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a well-established machinery in place for maintenance of campus facilities. The college management is responsible for all the maintenance activities with support of various monitoring committees like College Council, PTA and RDC.

General Facilities

Laboratory and Classroom Facilities

ICT Facilities

Library Facilities

Sports and Games Facilities

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

Government during the year

802

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

9

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://sascollegekonni.in/home/subtabpage/251
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

17

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

18

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

23

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

12

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

S. A. S. S. N. D. P. Yogam College, Konni has an active College Union which is constituted each year in accordance with the

University rules and regulations. The College Union is empowered to promote student administration and facilitates student activities in the campus.

Functioning of the College Union:

- The College Union: The Chairman, Vice Chairperson(reserved for female student), General Secretary, Arts Club Secretary, Magazine Editor, Two University Union Councillors, two Lady Representatives and one representative from each batch.
- The College Union looks after all the student related activities in the campus with valuable aid and support of Staff Advisors.
- The basic principles of parliamentary democracy is imparted to the studentsthrough an election process and the office bearers are accountable to the student community for the activities conducted.

Activities carried out:

- The College Union, under the leadership of office bearers organizes activities to bring out the talents of students. The winners at the College level cultural and arts festival participate in theUniversity Union Youth festival.
- The Office bearers takes a lead role in it and provides allfacilities to our students at their venues.
- The College Magazine published by the College Union reflects the talents of students in various areas. The magazine editor is responsible for publishing the magazine in time under the supervision of Staff editors.
- Apart from the Union activities,the student involvement is ensured in activities of NCC, NSS and various cells.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/subtabpage/252
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

44

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college registered an alumni in the year 2016 with the name "STEPPING STONE" under The Travancore-Cochin cultural, literary, scientific and charitable societies act 1955 and has the register no. PTM/TC/367/2016. The Alumni Association of SAS aspires to work for a perpetual interaction and a feeling of fraternity among alumni of the college. The association also envisages to provide opportunities for interaction between past & present graduates and faculty of the college. The alumni of our college have found and will keep on finding positions in institutions of National & International repute and the association remains a platform for mutual awareness among all. Currntly Sri. Satyanarayanan S, HOD, Dept. of English holds the position of organizing secretary.

OBJECTIVES

- STEPPING STONE endeavours to promote a mutually beneficial relationship between the college and its growing worldwide community of alumni.
- STEPPING STONE proposes to provide and support alumni programmes and services, facilitate communication with alumni, and strengthen alumni bonds of fellowship and professionalassociation.
- STEPPING STONE ventures out to leverage the resources,

talents, and initiatives of alumni to advise, guide, support and advocate for the Association and the college in achieving their respective missions and goals.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/subtabpage/253
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institutional Governance Mechanism and Policies SAS SNDP Yogam College Konni is a Higher Education Institution established and run by the Corporate Management of SNDP Yogam Kollam,

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/about_mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management Response: The college adopts a

decentralized system for participatory management to ensure academic and administrative efficiency at all levels. Teachers direct and coordinate academic and extracurricular activities and share administrative responsibility conforming to their seniority and experience. The staff council is an apex body for decision making and it assists the Principal in policy formulation and its implementation. The Heads of Departments are entrusted with administrative duties related to their departments. Authority is delegated to the teaching and non-teaching staff in accordance with the assignments they are entrusted with. The institution grooms leadership at various levels starting from students. The students' union remains pivotal in guarding their interests. The class representatives, volunteers or secretaries of different clubs take the leadership in conducting their respective programmes under the guidance of the teachers in charge. Decentralized Governance The administrative staff and heads of departments assist the Principal in administrative matters for the smooth functioning of the college. The IQAC takes initiatives for quality improvement. The heads of the departments are given autonomy on matters dealing with their departments.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/subtabpage/239
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

6.2.1 The institutional Strategic / Perspective plan is effectively deployed Response: All the way down the line from the top management, policies have been planned and executed inconsonance with the vision of our institution. The accomplishment of vision includes improvement of academia, development of infrastructure, promotion of activities linking the community, bolstering arts and sports, conscientization of the need of pollution free environment, spiritual growth, and stimulation of vocational training. Highlights of the strategic plans accomplished and afoot: Academic. A new PG programme was sanctioned.Another PG programme got switched from self-financing to aided stream. Certificate courses were started. Conduct WWS ASAP SSP Remedial classesVocational training is

given to students, enabling them to earn while they learn. Signed MOU with other institutions. Peer teaching is promoted. College is a chapter for MOOCs. Infrastructure For running self-financing programmes, a new, separate block was built. Construction of a centralized computer lab is underway. Library has been updated with more books. A new cafeteria was built. Renovated and air conditioned the seminar hall. Fixed surveillance cameras.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://sascollegekonni.in/home/tabpage/147
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Response: Organizational Structure The college belongs to the Corporate Management of SNDP Yogam Colleges, Kollam and the Manager of the college is the General Secretary of Sree Narayana Dharma Paripalana Yogam. The SNDP Yogam council is the managing committee. There is a local Regional Development Committee to advice the Manager on matters related to each college. Our RDC has seven members including the Chairman, the Convener and the Principal of the college. The Education Secretary of SNDP Yogam is in charge of the College affairs. The head of the institution is the principal who takes the final decisions in the routine affairs of the College. On the administrative side the Principal is assisted by the college council. All the major decisions and policy changes are implemented in consultation with the Managing Board and the Staff Council.

File Description	Documents
Paste link for additional information	https://sascollegekonni.in/home/
Link to Organogram of the institution webpage	https://sascollegekonni.in/home/tabpage/143
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff Response: Welfare schemes initiated by the college. Ø The members of staff are offered a helping hand in meeting medical expenses in case of exigency.Ø Wi-fi facility is provided to the staff members. Ø Special casual leave is granted in case the staffers suffer from fatal diseases and undergo treatment. Ø The HEI organizes conferences, workshops, seminars and webinars for both teaching and non-teaching staff. Ø Staffers are prompted to attend refresher and orientation programmes being held at Academic Staff Colleges. Ø Teaching and administrative staff are prompted to do long-time and short time online courses. Ø College promotes orientation programmes on ICT-enabled teaching. Ø Teachers are motivated to take up major and minor projects. Ø The management encourages the teachers to register

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for PhD programmes. Ø Departments and college offices are
provided with ample laptops, desktops, printers, scanners, and
photocopiers. Ø Parking area for two and four-wheelers is
provided.
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

52

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

Students' evaluation of teachers. IQAC has executed a system of evaluation of teachers by the students. To serve this purpose, a proforma has been drafted incorporating various parameters related to teaching and this template is mailed to the students. The students fill it out in the time stipulated. The evaluation report formulated by the IQAC is forwarded to the respective teachers.

Self-Appraisal of teachers.

The teachers fill out the self-appraisal forms provided to them pertaining to their curricular and co-curricular activities. The IQAC collects the filled-up forms. Academic Monitoring System: The Head of the Institution Teachers furnish the syllabus completion statements at the end of each semester, countersigned by the respective heads of the departments, to the principal.

Academic Monitoring System: by the Head of the Institution

Teachers furnish the syllabus completion statements at the end of each semester, counter-signed by the respective heads of the departments, to the principal. Academic Monitoring System: by the Head of the Department

Department meetings are held at the beginning and end of each semester, and after the announcement of results.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

6.4.1 Institution conducts internal and external financial audits regularly Response: SAS SNDP Yogam College is a government aided college and hence it complies with all rules

and regulations stipulated by the government. It conducts audits for all grants and funds received by the college. The Head Accountant maintains the accounts of the government funds. Statutory Audit Statutory audit of all the UGC accounts maintained at the college is done by a registered Chartered Accountant. All financial transactions and related records audited. The Head Accountant of the college maintains the accounts of the government funds. Under the ambit of the statutory audit comes all the non government funds including the management funds. External Audit Funds from the central government and state government including the grants from UGC, NAAC, RUSA, and those for WWS, SSP are audited by the Directorate of Collegiate Education to verify their utilization.The auditors verify if the utilization follows the correct procedures. The suggestions made by the team are taken into account. The Deputy Directorate of Collegiate Education, Kottayam conducts audit once in every three years. The team of auditors verifies the cash book, acquittance of teaching and administrative staff, SC. ST, OEC students, E-Grants account, Caution Deposit and Fee Receipts.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

388.9

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The chief sources of income for the HEI are from the following channels:

1. Funds and grants from the UGC, RUSA

2. Grants from the Government

3. Fees collected from students of self-financing programmes

4. Endowments and Scholarships from various agencies

5. Central/State Government funding for NSS and NCC

6. PTA

7. Fund from Management

The college has a well-organized system for the mobilization of funds. It also sees to it that the funds are properly utilized to cater to the needs of the stakeholders. The Planning Board, Building Committee, Purchase Committee, Development Committee and Library Advisory Committee are the organs of this system. At the beginning of each academic year, the requirements of the college in general and of each department are sought and analyzed and the funds are allocated accordingly. At the end of the financial year, both internal and external audits are conducted to ensure the proper utilization of the funds. The responsibility of the financial transactions vests in the Principal and Head Accountant.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes Response: Internal Quality Assurance Cell of the college is climacteric in conceiving the ground plan for holistic education, polishing up the competencies of the students, upgrading the teaching learning process and enhancing community services. Practice 1 Certificate Courses Employability of graduates has been the topic of discussion and widespread concern all over India in the recent years. To field the question, certificate courses for students, tailored by teachers have been introduced on the campus. The curriculum for the courses has been set for a short term, but not less than thirty hours, by the teachers of each department putting their heads together. Simultaneously, the teachers were keen not to burden the students financially and this was superintended by the teachers, handling theclasses themselves. At times, they were assisted by a few alumni with laudable academic records.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives) Response: The college always attaches paramount importance to the holistic development and academic outcome of each student. To this end, IQAC has initiated several measures to review teaching-learning process and has executed several reforms to evaluate the learning outcome of students. 1.Institutional Reviews Student evaluation Each department, at the commencement of every semester, deliberates and hits upon the blueprint to be deployed. As part of the continuous evaluation, tests,

seminars, and assignments are given to the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We have a policy to liberate the youth from all kinds of oppressions especially based on gender.

1 Safety and Security

Ours is a co-educational institution that promotes a healthy relationship between all genders.

To safeguard our women folk, girls and boys from all antisocial activities the institution has taken several measures. This includes the following:

1. Grievance Redressal cell

2. CCTV cameras at vital places

3. Women Empowerment Cell

4. Identity card

5. Uniform for students

6. Separate restroom for girls

7. Women helpline numbers displayed

2. COUNSELLING

An effective counselling system is functioning in the college to provide support to students experiencing any sort of emotional difficulty.

3. COMMON SPACES

Our institution provides co-education to develop self-esteem, mutual respect and socialization among the students. Spaces are provided in the classroom and on the campus for mutual interaction and healthy competitions. Measures taken by the College to promote gender equality through common domain include:

1. Common Canteen.

2. Playground.

3. Open spaces in the campus for interaction

4. Sports and Games.

5. Seminars and Workshops.

6. Arts and cultural Programmes.

7. Group activities in and outside the classroom.

8. Library space without segregation

File Description	Documents
Annual gender sensitization action plan	https://sascollegekonni.in/home/subtabpage/145
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://sascollegekonni.in/home/subtabpage/144

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Environmental conservation is one of the major responsibilities of every individual in the campus. Our Institute takes all measures to maintain our campus with reduced plastic usage and to remove the waste which is harmful to the environment.

Solid waste management:Waste is separated as biodegradable and non-biodegradable and segregated at source by providing separate dustbins .The plastic waste is collected and given to the "Haritha karma sena" on a regular basis. Metal and wooden waste is stored and given to authorized scrap agents for

further processing. Glass bottles are reused in the laboratories. Sanitary napkins are disposed of by the napkin dispenser.

Liquid waste management :Liquid waste is generated in the campus from sewage, laboratory and canteen. Waste generated in the microbiology lab is decontaminated and disposed of properly. Liquid waste from the canteen is segregated and let out as effluent into a common drainage facility.

E-waste Management :E-waste from labs is properly collected and is given to the licensed recycler, reused wherever possible, and sold if possible.

Hazardous chemicals and radioactive substances are not being used in the college.

Rain water harvesting is done in the campus by using a tank/recharge structure with 10000 litre capacity.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy	A. Any 4 or all of the above

access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File]()
Policy documents and information brochures on the support to be provided	[View File]()
Details of the Software procured for providing the assistance	[View File]()
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Inclusivity is one of the core values on which the institution stands. College takes all efforts to contain students from different backgrounds with due respect and dignity. College follows all the norms by the University to admit students from all categories to its UG and PG programmes. College takes earnest efforts to accommodate students from different strata and ensure that no discrimination is made on basis of caste, creed and socio economic status. Institution has students from different parts of the state.The institution has students not only from diverse backgrounds but students also with different talents, skills and abilities.

Celebrating festivals of Onam and Christmas with all its grandeur brings in a sense of oneness and love.Literary competitions in Malayalam, English, and Hindi are conducted for the students to overcome linguistic barriers. Various days of cultural and social relevance are conducted to enrich students on the broader themes.

Scholarships and free ships are also provided by College for the different sections to enable them successfully attain the goal of higher education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The staff and students of the institution are trained, guided and motivated to be good and committed citizens.

The Preamble of Indian Constitution is displayed in prominence in Institution. Legal awareness classes are provided to students to make them aware of the country's laws.The celebration of Independence day, Republic day and Gandhi Jayanthi instill a sense of patriotism and also create awareness on the sacrifice of lakhs for the motherland.Observation of Youth Day, Women's Day, Fathers Day, Mothers Day, Human Rights Day creates an awareness of the need for respecting diverse groups and ensuring their strength.Through the activities of NSS and NCC, students are moulded for serving the society and are inspired to be committed citizens of tomorrow."Vishappurahitha Konni"- serving the food to the inmates of Govt Hospital, creates a sense of caring and sharing and nurture respect for the lives of the less privileged.Social Extension activities, Blood donation camps, Medical camps helps SASians to recognize and serve the need of different strata of society .The distribution of free masks and sanitizers during Covid -19 highlights the obligation of the stakeholders in reducing the spread of the pandemic

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sascollegekonni.in/home/subtabpage/189
Any other relevant information	https://sascollegekonni.in/home/subtabpage/187

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Various national and international days are observed to educate the academic community on issues of concern

World Environment day, world wildlife day, world Wetland day, Ozone Day are celebrated to create an awareness on need for environment conservation.

Republic Day, Independence Day, Rastriya Ekta Divas, Kargil Vijay Divas, Constitutional Day are celebrated to create national consciousness and patriotism in the minds of students.

Birth and death anniversaries of Sree Narayana Guru and Sahodaran Ayyappan are observed and celebrated in the college

World Population Day is observed to create awareness on the impact of increasing population and how the population can be turned to a resource

Human Rights Day, Youth Day, Women's Day, World Day Against Child Labour etc are observed to make students aware of the rights of various sections of society.

Onam and Christmas is celebrated with all its grandeur to inculcate sense of love, oneness and communal harmony

Alzheimer Day, Cancer Day, Rabies Day, Mental Health Day, Hepatitis Day, Aids Day and so on are observed to create awareness on various health issues, their prevention and care.

International yoga day is observed to highlight how yoga can bring peace and happiness to body and mind

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice : Sujeevanam

Objective of the practice

Swachh Bharat Abhiyan or Swachh Bharat Mission was a nation-wide campaign in India initiated by our honourable Prime Minister for the period 2014 to 2019 that aims to clean up the streets, roads and infrastructure of India's cities, smaller towns, and rural areas. In accordance with the Swachh Bharath Abhiyan, the institution also tries to keep the Campus spick and span. The Plan envisaged a periodical campus cleaning drive which had to be coordinated by the NSS Units under the supervision of the Programme Officer.It also aims to transform society through conduct of awareness campaigns and focused action in the nearby villages.

Best Practice 2

Title : "Santhwanam"

Objective of the practice

SAS College believes in the overall development of the students. The College pays special attention to inculcate values in the students at every opportunity. Snehasparsam, a unique endeavour of the College, is an extension activity aimed at reaching out to the marginalized and underprivileged.

The goal is to to empower and improve the socio-economic conditions of the marginalised people

File Description	Documents
Best practices in the Institutional website	https://sascollegekonni.in/home/subtabpage/195
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The intent of inception of this academy was to dispel the colours of the aspiring scholars of the region to go to far off places pursuing higher, professional education. Though an Arts and Science College, it offers professional UG courses such as

BBA, BCA, BCom, and PG courses like MSc Computer Science and MSc Biotechnology.Since its inception, the opportunities thrown open to this educationally backward area by this college are enormous . How it influenced the socioeconomic life of this rural area can easily be judged from the achievements of our students in their career and the transformation it has made to the lives of theirs, and their families. The college is proven and content to understand that it is conducive to the needs of the most educationally economically weaker sections of our society. The rural location of the college has given it an entirely different perspective in its plan, compared to a city college. The college caters to the dreams of the poor downtrodden rural population.

The student's progression to PG programmes and then to research is good in number. Special support provided to students at risk or failure and dropout.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Event

Date

World environment Day

06/06/2002

World elder abuse awareness day

15/06/2022

Food donation Programme - Vishappurahitha Konni

Every Wednesday

Ante child labour Day

17/06/2022

Reading week observance

20/06/2022 - 24/06/2022

Certificate Programme in Machine Learning

20/06/2022 Onwards

International Yoga Day celebrations

21/06/2022

National Statistics Day Celebrations

29/06/2022

Seminar on "Multi user workstation"

27/06/2022

Awareness programme - Career Development for 10th and plus two students

13/07/2022

Independence Day

15/08/2022

Onam Celebrations

02/09/2022

Prarambh

28/09/2022 to 30/09/2022

Freshers Day

15/10/2022

Training programme for all staff

20/11/2022

Christmas Celebration

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16/12/2022