

Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni
Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 3rd June 2022
(A.Y.2022-23)

| Sl.No | Name of the Person | Designation and affiliation |
|---|-------------------------|--|
| Chairperson | | |
| 01 | Dr. Kishorkumar B S | Principal |
| Coordinator/Director of IQAC | | |
| 02 | Dr. Sona A | Assistant Professor, Department of Biotechnology |
| Administrative officers | | |
| 03 | Rajiv Kumar K | Member, Head Accountant |
| 04 | Bindhu K L | Member, Junior Superintend |
| Teacher Faculties | | |
| 05 | Prof. Sathyanarayanan S | Associate Professor, Department of English |
| 06 | Prof. Simi M | Associate Professor, Dept. of Computer Science |
| 07 | Dr. Ajith P S | Associate Professor, Department of Commerce |
| 08 | Prof. Krishna Kumari K | Associate Professor, Department of Statistics |
| 09 | Prof. Krishna Kumar M R | Associate Professor, Dept. of Computer Sciences |
| 10 | Prof. Anitha A O | Associate Professor, Department of English |
| 11 | Prof. Rajesh N | Associate Professor, Dept. of Computer Sciences |
| 12 | Prof. Jijith V S | Assistant Professor, Dept. of Computer Sciences |
| 13 | Dr. Priya Senan V | Assistant Professor, Department of Biotechnology |
| 14 | Prof. Anitha Bhai | Assistant Professor, Department of Commerce |
| Members from Management | | |
| 15 | Sri. Anil Kumar D | RDC Member, Management Representative |
| Nominees from Alumni/Students/Local society | | |
| 16 | Kum. Reshmi R Nair | Member, Student Representative |
| 17 | Mr. Mohammed Abbas | Member, Alumni Association |
| 18 | Sri. K U Jenish Kumar | Member of Kerala Legislative Assembly |
| Nominees from Industry/Employer/Stakeholders | | |
| 19 | Dr. Roys Mallassery | Principal, SNDP Yogam College, Konni |
| 20 | Prof. Jyothy R | Principal, MMNSS College, konni |
| 21 | Dr. P K Josekutty | Principal, St. Thomas College, Konni |

Agenda

1. Reconstitution of IQAC
2. Environment day celebrations
3. NAAC Peer team visit
4. Yoga Day Celebrations
5. Action plan and Academic calendar
6. Certificate Programs
7. Feedback analysis
8. Mentor-Mentee system - update

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 3rd June 2022
(A.Y.2022-23)

| Sl.No | Agenda | Decisions |
|--------------|---|---|
| 1 | Agenda 01:Reconstitution of IQAC | IQAC will be reconstituted for change of student and alumni nominees |
| 2 | Agenda 02:Environment Day Celebrations | Environment Day Celebrations will be organized |
| 3 | Agenda 03:NAAC Peer team visit | Final preparation for the peer team visit on 09/06/2022 & 10/06/2022 are to be made |
| 4 | Agenda 04:Yoga Day celebrations | Yoga Day will be celebrated |
| 5 | Agenda 05:Action plan and Academic calendar | Action plan and academic plan of the department will be collected. |
| 6 | Agenda 06: Certificate Programs | Each department is insisted to start certificate programs |
| 7 | Agenda 07: Feedback analysis | Feedback analysis of the academic year will be completed |
| 8 | Agenda 08: Mentor-Mentee system - update | Departments are directed to strengthen the Mentor-Mentee system. |

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 3rd June 2022
(A.Y.2022-23)

| Sl.No | Decisions | Action Taken |
|-------|---|--|
| 1 | IQAC will be reconstituted for change of student and alumni nominees | IQAC reconstituted |
| 2 | Environment Day Celebrations will be organized | Environment Day Celebrations organized on 06/06/2022 |
| 3 | Final preparation for the peer team visit on 09/06/2022 & 10/06/2022 are to be made | NAAC peer team visited the college on 09/06/2022 & 10/06/2022 and obtained 'A' grade with a CGPA of 3.18 |
| 4 | Yoga Day will be celebrated | Yoga Day celebrated on 21/06/2022 |
| 5 | Action plan and academic plan of the department will be collected. | Action plan and Academic calendar prepared |
| 6 | Each department insisted to start certificate programs | Started Certificate Programs by various departments |
| 7 | Feedback analysis of the academic year will complete | Feedback analysis completed |
| 8 | Departments are directed to strengthen the Mentor-Mentee system. | Mentor-Mentee system strengthened |

Dr.Sona A
Coordinator, IQAC

Prof.(Dr.) Kishorkumar B S
Principal

SAS SNDP Yogam College, Konni
Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st September 2022
(A.Y.2022-23)

| Sl.No | Name of the Person | Designation and affiliation |
|---|-------------------------|--|
| Chairperson | | |
| 01 | Dr. Kishorkumar B S | Principal |
| Coordinator/Director of IQAC | | |
| 02 | Dr. Sona A | Assistant Professor, Department of Biotechnology |
| Administrative officers | | |
| 03 | Rajiv Kumar K | Member, Head Accountant |
| 04 | Bindhu K L | Member, Junior Superintend |
| Teacher Faculties | | |
| 05 | Prof. Sathyanarayanan S | Associate Professor, Department of English |
| 06 | Prof. Simi M | Associate Professor, Dept. of Computer Science |
| 07 | Dr. Ajith P S | Associate Professor, Department of Commerce |
| 08 | Prof. Krishna Kumari K | Associate Professor, Department of Statistics |
| 09 | Prof. Krishna Kumar M R | Associate Professor, Dept. of Computer Sciences |
| 10 | Prof. Anitha A O | Associate Professor, Department of English |
| 11 | Prof.Rajesh N | Associate Professor, Dept. of Computer Sciences |
| 12 | Prof. Jijith V S | Assistant Professor, Dept.of Computer Sciences |
| 13 | Dr. Priya Senan V | Assistant Professor, Department of Biotechnology |
| 14 | Prof. Anitha Bhai | Assistant Professor, Department of Commerce |
| Members from Management | | |
| 15 | Sri.Anil Kumar D | RDC Member, Management Representative |
| Nominees from Alumni/Students/Local society | | |
| 16 | Kum. Reshmi R Nair | Member, Student Representative |
| 17 | Mr.Mohammed Abbas | Member, Alumni Association |
| 18 | Sri. K U Jenish Kumar | Member of Kerala Legislative Assembly |
| Nominees from Industry/Employer/Stakeholders | | |
| 19 | Dr. Roys Mallassery | Principal, SNDP Yogam College, Konni |
| 20 | Prof.Jyothy R | Principal, MMNSS College, konni |
| 21 | Dr.P K Josekutty | Principal, St. Thomas College, Konni |

Agenda

1. Onam Celebrations
2. Anti ragging awareness class
3. Induction programme for first year students - Prarambh
4. Anti drugs campaign
5. Soil day celebration in association with Forest department
6. Change of IQAC coordinator
7. Launching of BIIC sub hub
8. Christmas celebrations
9. Naithikam - Gender justice forum programme
10. Encouraging faculties to attend FDPs

11. Encouraging faculties to publish articles
12. Strengthening of Placement Cell

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st September 2022
(A.Y.2022-2023)

| Sl.No | Agenda | Decisions |
|-------|---|---|
| 1 | Agenda 01: Onam celebrations | Onam celebrations will be conducted with various programmes |
| 2 | Agenda 02: Anti ragging awareness class | Steps will be taken to initiate awareness classes on Anti ragging before the commencement of the first year classes |
| 3 | Agenda 03: Prarambh - Induction programme for first year students | Prarambh - Induction cum orientation programme for first year students for three days |
| 4 | Agenda 04: Anti drugs campaign | Anti drugs campaign will be organized |
| 5 | Agenda 05: Soil day celebration | Soil day will be celebrated in association with Forest department |
| 6 | Agenda 06: Change of IQAC Coordinator | Smt Simi M proposed as IQAC Coordinator |
| 7 | Agenda 07: BIIC sub hub launching | BIIC sub hub will be launched |
| 8 | Agenda 08: Christmas celebration | Christmas celebration will be organized |
| 9 | Agenda 09: Gender justice program-Naithikam | Gender justice forum will organize programmes |
| 10 | Agenda 10: Encouraging faculties to attend FDPs | Faculties are encouraged to attend online professional development training programmes. |
| 11 | Agenda 11: Encouraging faculties to publish articles | Directions will be given to publish research articles in UGC care-list Journals |
| 12 | Agenda 12: Strengthening of Placement Cell | Placement cell will be strengthened |

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 1st September 2022
(A.Y.2022-23)

| Sl.No | Decisions | Action Taken |
|-------|---|---|
| 1 | Onam celebrations will be conducted with various programmes | Onam celebrations conducted with various programmes on 02/09/2022 |
| 2 | Steps will be taken to initiate awareness classes on Anti ragging before the commencement of the first year classes | Awareness classes conducted for various classes from 22/09/2022 |
| 3 | Prarambh - Induction cum orientation programme for first year students for three days will be organized | Prarambh - Induction cum orientation programme organized for first year students for three days from 28/09/2022 to 30/09/2022 |
| 4 | Anti drugs campaign will be organized | Anti drugs campaign organized on 07/11/2022 |
| 5 | Soil day will be celebrated in association with Forest department | Soil day celebrated in association with Forest department on 06/12/2022 |
| 6 | Smt. Simi M proposed as IQAC Coordinator | Smt. Simi M appointed as IQAC Coordinator |
| 7 | BIIC sub hub will be launched | BIIC sub hub launched on 21/12/2022 |
| 8 | Christmas celebration will be organized | Christmas celebrations organized on 23/12/2022 |
| 9 | Gender justice forum will organize programmes | Gender justice forum organized a short film fest on 13/01/2023 |
| 10 | Faculties are encouraged to attend online professional development training programmes. | Faculties actively participated in online professional development programmes |
| 11 | Directions will be given to publish research articles in UGC care-list Journals | Published research articles |
| 12 | Placement cell will be strengthened | Placement cell strengthened |

Dr. Sona A
Coordinator, IQAC

Dr. Kishorkumar B S
Principal

SAS SNDP Yogam College, Konni
Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st February 2023
(A.Y.2022-23)

| Sl.No | Name of the Person | Designation and affiliation |
|---|-------------------------|---|
| Chairperson | | |
| 01 | Dr. Kishorkumar B S | Principal |
| Coordinator/Director of IQAC | | |
| 02 | Smt. Simi M | Associate Professor, Department of Computer Science |
| Administrative officers | | |
| 03 | Rajiv Kumar K | Member, Head Accountant |
| 04 | Bindhu K L | Member, Junior Superintend |
| Teacher Faculties | | |
| 05 | Prof. Sathyanarayanan S | Associate Professor, Department of English |
| 06 | Dr.Sona A | Assistant Professor, Dept. of Biotechnology |
| 07 | Dr. Ajith P S | Associate Professor, Department of Commerce |
| 08 | Prof. Krishna Kumari K | Associate Professor, Department of Statistics |
| 09 | Prof. Krishna Kumar M R | Associate Professor, Dept. of Computer Sciences |
| 10 | Prof. Anitha A O | Associate Professor, Department of English |
| 11 | Prof.Rajesh N | Associate Professor, Dept. of Computer Sciences |
| 12 | Prof. Jijith V S | Assistant Professor, Dept.of Computer Sciences |
| 13 | Dr. Priya Senan V | Assistant Professor, Department of Biotechnology |
| 14 | Prof. Anitha Bhai | Assistant Professor, Department of Commerce |
| Members from Management | | |
| 15 | Sri.Anil Kumar D | RDC Member, Management Representative |
| Nominees from Alumni/Students/Local society | | |
| 16 | Kum. Reshmi R Nair | Member, Student Representative |
| 17 | Mr.Mohammed Abbas | Member, Alumni Association |
| 18 | Sri. K U Jenish Kumar | Member of Kerala Legislative Assembly |
| Nominees from Industry/Employer/Stakeholders | | |
| 19 | Dr. Roys Mallassery | Principal, SNDP Yogam College, Konni |
| 20 | Prof.Jyothy R | Principal, MMNSS College, konni |
| 21 | Dr.P K Josekutty | Principal, St. Thomas College, Konni |

Agenda

1. Career guidance workshop
2. IEDC training
3. Participation of students in 'ANEKHA'
4. Workshop for non-teaching staff
5. Visit to Thenmala ecotourism
6. Sports day

7. Arts fest
8. Send off party for Dr.Rejimol D of Mathematics department

Internal Quality Assurance Cell (IQAC)
Minutes of the meeting held on 1st February 2023
(A.Y.2022-23)

| Sl.No | Agenda | Decisions |
|-------|---|--|
| 1 | Agenda 01:Career guidance workshop | Career guidance workshop will be conducted |
| 2 | Agenda 02:IEDC training | IEDC training will be conducted |
| 3 | Agenda 03:Participation of students in 'ANEKHA' | Students will be encouraged to participate in 'ANEKHA' - University Youth Festival |
| 4 | Agenda 04:Workshop for non-teaching staff | Workshop for non-teaching staff will be organized |
| 5 | Agenda 05:Visit to Thenmala ecotourism | Bhoomithrasena Club will organize a visit to Thenmala ecotourism centre |
| 6 | Agenda 06:Sports day | Sports day will be conducted |
| 7 | Agenda 07:Arts fest | Arts fest will be conducted |
| 8 | Agenda 08:Send off party for Dr.Rejimol D of Mathematics department | Send off party will be arranged for Dr.Rejimol D of Mathematics department |

Internal Quality Assurance Cell (IQAC)
ACTION TAKEN REPORT
(Based on the decisions of IQAC meeting held on 1st February 2023
(A.Y.2022-23)

| Sl.No | Decisions | Action Taken |
|-------|--|---|
| 2 | Career guidance workshop will be conducted | Career guidance workshop will be conducted on 01/02/2023 |
| 3 | IEDC training will be conducted | IEDC training conducted on 06/02/2023 |
| 4 | Students will be encouraged to participate in 'ANEKHA' - University Youth Festival | Students participated and won many prizes in 'ANEKHA' - University Youth Festival |
| 5 | Workshop for non-teaching staff will be organized | Workshop for non-teaching staff organized on 22/02/2023 |
| 6 | Bhoomithrasena Club will organize a visit to Thenmala ecotourism centre | Bhoomithrasena Club organized a visit to Thenmala ecotourism centre on 07/03/2023 |
| 7 | Sports day will be conducted | Sports day conducted on 17/03/2023 |
| 8 | Arts fest will be conducted | Arts fest conducted on 23/03/2023 & 24/03/2023 |
| 9 | Send off party will be arranged for Dr.Rejimol D of Mathematics department | Send off party arranged for Dr.Rejimol D of Mathematics department on 31/03/2023 |

Smt. Simi M
Coordinator, IQAC

Dr. Kishorkumar B S
Principal